



som-researchadmins-request@duke.edu on behalf of som-researchadmins@duke.edu
 [SOM RESADM] Grants.Duke release Wednesday evening 12/15/2021

Good afternoon,

There are a few enhancements to SPS and Grants.Duke being released into production this evening.

As announced in the following NIH notice [NOT-OD-21-169.html](#), grant applicants must use FORMS-G for all application due dates on or after January 25, 2022. SPS and Grants.Duke will be updated as of December 15, 2021 to support the updated application forms (Forms-G).

For a transition period, both FORMS-F and FORMS-G application packages will be active simultaneously. Applicants must choose the appropriate application package for their due date when presented with both FORMS-F and FORMS-G application packages on the same FOA. This can be accomplished on the Opportunity tab in Grants.Duke.

Note: If you have started an SPS Proposal for a due date on or after January 25, 2022 prior to this release you will need to choose the correct form package on the Opportunity tab in Grants.Duke.

See below for helpful description of the implementation from NIH:

For a transition period, both FORMS-F and FORMS-G application packages will be active simultaneously. Applicants must choose the appropriate application package for their due date when presented with both FORMS-F and FORMS-G application packages on the same FOA (see table below).

If your intended due date is...	You must use...
On or before January 24, 2022, including: <ul style="list-style-type: none"> • Applications submitted for due dates on or before January 24, 2022 • Applications submitted under NIH Late Policy 2-week window of consideration for intended due dates on or before January 24, 2022 • Applications submitted by February 1, 2022 under NIH Continuous Submission Policy for the January 7, 2022 AIDS intended due date 	FORMS-F application package
On or after January 25, 2022, including:	FORMS-G application package

- Applications submitted for due dates on or after January 25, 2022
- All application types (New, Resubmission, Renewal, Revision)
- Applications submitted early for intended due dates on or after January 25, 2022

Applications submitted using the incorrect application package for their due date may be withdrawn and removed from funding consideration.

One of the major changes will be the addition of a direct cost category specifically for Child Care Costs for Fellowships. Currently the Childcare costs were added on the Fellowship tab in SPS to the Supplementation field as shown below:

FORMS F – CHILDCARE COSTS

PHS Fellowship Supplemental Form

- For the first year requested, all fellowship applicants are required to specify the requested childcare costs in field 28b (Supplementation from Other Sources: Amount, Number of Months, Type, and Source) on the PHS Fellowship Supplemental Form.
 - Enter \$2,500 for the Amount
 - Enter 12 for the Number of Months
 - Enter 'Childcare Costs' (without quotation marks) as the Type
 - Enter NIH as the Source.

R&R Other Project Information form

- For any additional years requested, applicants must provide the request as an 'Other Attachment' on the R&R Other Project Information form.
- The attachment must be named "Childcare_Cost_Request.pdf" (without quotation marks). The attachment must specify the requested childcare costs amount, and number of years requested. The Recipients are not required to submit supporting documentation with each request. Recipients must maintain all supporting documentation (e.g., proof provider is licensed). NIH reserves the right to request proof at any time.

Senior Fellowship Applicants Only:

27 Present Institutional Base Salary	Amount	Academic Period	Number of Months	Reset Entry

28. Depends Salary During First Year of Proposed Fellowship:

Amount	Number of Months

4. Federal Spend Requested:

Amount	Number of Months

5. Supplementation from Other Sources:

Amount	Number of Months
2,500.00	12.00

Type of Institutional Base Salary:

Source:

PHS Fellowship Supplemental Form

For Due dates after January 25, 2022, if requesting Childcare Costs on an NIH fellowship application you will be required to add the budget category on the budget set up tab and then add the amount requested on the Summary Budget page.

Publication Costs/Documentation /Dissemination	0	0
Consultant Costs	0	0
Other Expenses	50,000	0
Childcare Costs	2,500	0
Other Budget Categories	52,500	0

Childcare Costs

Show Periods: 1 2 3 4 5 Show All: Hide All: Show Cost Sharing:

Period 1

Description	Sponsor Amount	C/S Amount
Childcare Costs	2,500	0

[+ Add Childcare Costs Item](#)

Rules Cost Sharing Salary Cap **Templates**

Budget Template:

Available Categories

- Advertising Fees
- Alterations and Renovations
- CME Activity - Duke
- Childcare Costs
- Clinical - Non-Routine Care
- Communications
- Computer Services Cost
- Excluded Direct
- Facility Rental Fee
- Facility User Fee
- Fellowship Stipend
- Health Insurance
- IRB Fees and Charges
- Included Direct

Selected Categories

- Salary
- Fringe Benefits
- Equipment
- Travel - Domestic
- Supplies (Materials and Supplies)
- Publication Costs/Documentation/Dissemination
- Consultant Costs
- Other Expenses
- Consortium/Subaward Costs
- Genomic Arrays Over 50K
- Indirect Costs

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Please Note: Once selected categories have been saved you must go to the Summary Budget page to delete them.

In addition to the above support for Forms G there will also be a warning when the Sub-Award Budget totals do not match the budget detail that has been entered into SPS

grants-dev.duhs.duke.edu/esub/details/check?proposal_id=155492

Messages for web Inbox - Gmail Teams MRH Dashboard Duke JIRA Office 365 Twitter Ruby related - Apple Google Calendar iCloud Awesome prod... Redbubble TASK439586...port@Duke Category:Am... - Wikipedia test_output 2.html

SPS Web - Search grants.duke

Grants.Duke S2S Proposal Preparation S2S Tracking Status Preferences Admin Patrick J. Marsh (DEV) (marsh031)

Errors

No errors to report

Warnings

- Grant application form update underway (NOT-OD-21-169). Use the form package with Competition ID 'FORMS-F' for applications whose original due dates are on or before Jan 24, 2022 and Competition ID 'FORMS-G' for those whose original due dates are on or after Jan 25, 2022. **Failure to use the correct package may result in your application being withdrawn from funding consideration.** For assistance, have your grant manager contact their central office representative.
- One or more participants have not completed their proposal attestations.
- At least one Subaward Budget should be attached since Subcontractors have been listed in SPS.
- The total consortium costs for the proposal (\$70,000) does not equal the total amounts of the attached subawards (\$0).

Form Sections & Attachments

The list below shows ALL the forms and attachments relevant to this funding opportunity. In most cases, a proposal will not require all the listed attachments. Some forms may not have any attachments. Please follow the sponsor guidelines to determine which forms and attachments are required for this particular funding opportunity.

A check indicates those items that have been attached so far.

SF424 (R&R)

- Cover Letter
- Item 18 - Other Explanatory Documentation
- Pre-Application (if applicable)

SF424 Budget

- Budget Justification 11 KB

SF424 Project/Performance Site Locations

SF424 Subaward Budget

- Sub-Award Budget

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