

INTENT TO SUBMIT

The Intent to Submit process is designed to support you in submitting your funding application, and in planning your project. When you click “submit”, this form will route to your department and to the myRESEARCHnavigators team.

1. Is the PI a first-time PI at Duke? yes/no
2. Is the PI regular rank faculty, (or if not, do they have PI status at Duke (see PI status policy))? Yes/no
3. What department should this proposal be routed through?
4. Project Title _____
5. Sponsor/Funder _____
6. Is this an industry-sponsored clinical trial? Y/N
7. Sponsor Due Date _____
8. Planned submission date _____
9. Funding Opportunity Number or URL _____
10. Draft study aims, goals, abstract or brief description of project
11. Does this application have potential similarities/overlap with other submitted or awarded research projects? Y/N
12. So that we can make sure we are prepared to assist with deadlines, required documents, and complex situations, please mark which of the following conditions apply (all yes/no/unsure)
 - The study has multiple PIs
 - Duke subaward(s) to another organization
 - If yes, approximately how many (1-3; 4-6; more than 7)
 - Duke as a Sub-Contract (i.e., Sub-Awardee)
 - Historical Site (i.e., Chesterfield Building)
 - Institutionally Limited submission requiring nomination
 - In Kind/Cost Sharing (Not Including NIH Salary Cap)
 - VA involvement. (if yes...)
 - will any portion of the scope of work be completed by VA personnel, be done using VA facilities, or involve use of VA data?
 - Involves Human Subjects
 - If yes, Will there be patient care costs?
 - Involves vertebrate animals
 - Requires Institutional Biosafety Committee review
 - This study involves International Activities
 - [if yes to Foreign Activities Above]
 - Please mark which of the following apply to your work outside of the US (all checkboxes – if any are selected (except ‘None’), would fire off notification to irst@duke.edu)
 - will use Duke funds to hire and directly pay local staff as contractors, employees, or casual day laborers
 - will open a local bank account
 - will buy or lease vehicles
 - will lease office or residential space
 - will engage in human subjects or animal activities

- will engage in clinical trial(s)
- will have Duke faculty, staff, or students spend significant time (i.e. > 4 mos per year) supporting the project outside the US
- None of the above
- If any of the above are selected (except 'None'):
 - In what country or countries are you planning to conduct your research/activities? (text entry)
 - In 2-3 sentences, briefly describe the activities that will take place outside of the US.
 - Have you identified a trusted in-country partner that can support the in-country activity you need? If so, specify who. (text entry; *not required*)

13. Would you like a 10-15 minute project planning consultation to ensure awareness of resources that can benefit your project? -The consultation will be completed by the myRESEARCHnavigators team. [yes/no]